SCHOOL OF CHEMISTRY, FOOD BIOSCIENCES & PHARMACY

Disposal of redundant/broken items

1. Obtain permission from line manager (if required).
2. Once complete send this form via e-mail to p.h.willis@reading.ac.uk and a.w.whittam@reading.ac.uk

|  |  |  |  |
| --- | --- | --- | --- |
| **Requested by:** J Bloggs | **Ext:** 5555 | **Date:** | 12/01/15 |
| **Inventory number (if known) -** Food 000309 | **PAT number (if known) -** 0964 |
| **Item** | Oven (Has asbestos aware sticker) |
| **Manufacturer** | Laboratory thermal equipment LTD |
| **Model** | Frosty the snowman XL |
| **Serial no** | XLP - 6335 |
| **Location** | Chemistry back lobby |
| **Reason for Disposal****(please tick)** | **BER** [x]  **Obsolete** [ ]  **No longer required** [ ]  |
| **Any other info** | Failed electrical safety testing. |
| **Disposal Type (please tick)**  | **Weight kg (approx.)** | **Comments** |
| **Electrical WEEE** [ ]  |  |  |
| **Refrigeration Hazardous Waste** [ ]  |  |  |
| **IT crt, pc, printer** [ ]  |  |  |
| **Items suitable for landfill (skip)** [ ]  |  |  |
| **Asbestos containing material** [x]  | 25 |  |
| **Furniture or large items** [ ]  |  |  |